

KENTUCKY BOARD OF MEDICAL IMAGING & RADIATION THERAPY

April 13, 2016

1:00 pm

Board Members Present: Sheryl Abercrombie, Andrea Cornuelle, Betty Brown, Carol Scherbak, Cynthia Knapp, Jacob Hack, Steve Wells

Board Members Absent: Amy Adkins

ExOfficio Members: Brian Judy, Elizabeth Morgan

Guests: Ellis Blanton, Dewey Crawford, Doyle Decker, Karen Porter

AGENDA ITEM	Time	DISCUSSION	Action
Call to order Sheryl Abercrombie	1 minute		Meeting was called to order at 1:03pm
Approval of March Minutes	2 minutes		A motion to approve the March minutes was made by Carol Scherbak. Steve Wells seconded motion. Motion passed.
Approval of Board Travel and per diem	1 minute		Steve Wells made a motion to approve Board travel and per diem pay. Cynthia Knapp seconded motion. Motion passed.
Review of Office Personnel Time Records	3 minutes	Time records were reviewed by Vice Chair. No concerns.	
Committee Work Sessions			
Committee Reports	20 minutes	<u>Education Committee:</u>	<p>Andrea Cornuelle made a recommendation to contact the program director of the LXMO student in Florida that is seeking KY licensure to assure the exam taken is an ARRT state exam. Betty Brown seconded recommendation. Recommendation passed.</p> <p>Recommendation was made by Andrea Cornuelle to send a letter to the student enrolled in the KY Independent Study Course that began clinical portion of course prior to obtaining authorization and to inform the individual the competencies will need to be repeated. Cynthia Knapp seconded recommendation. Recommendation passed.</p> <p>Recommendation was made by Andrea Cornuelle for Executive Director to draft an updated Independent Study Course program based on the new textbooks that were reviewed. Steve Wells seconded</p>

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		<p><u>Communications Committee</u>: No report</p> <p><u>Regulations Revision Committee</u>: No report</p>	
Old Business	15 minutes	<p><u>Office Issues</u>:</p> <ul style="list-style-type: none"> a. Update renewal attestation statements: Discussion arose about the potential confusion of the biennium schedule. b. Review of discipline codes and function with regards to renewal c. FAQ list <p><u>Other</u>:</p> <ul style="list-style-type: none"> a. Letter to HB296 sponsors: Since the bill was not voted on in the committee, no communication was sent to bill sponsors. b. KBN Connect Letter: Letter drafted to the editor of the KBN Connection was reviewed and discussed. The letter will be signed by board chair and sent. 	<ul style="list-style-type: none"> a. The questions regarding continuing education that are part of the online renewal process were updated to the specifications of the board. Communication to licensees will be drafted to include information specific to biennium dates. b. Kentucky Interactive indicated that the discipline codes would be ready for testing next week. c. The FAQ list continues to grow.
Executive Director Update	5 minutes	<p><u>License Update</u>:</p> <ul style="list-style-type: none"> a. New: 54 b. Renewal: 264 c. ISC: 9 d. Late: 2 e. Follow-up to late license submissions: Discuss in committee <p><u>Related legislative activity</u>: none</p> <p><u>Budget</u>:</p> <ul style="list-style-type: none"> a.Revenues: b.Expenditures c.YTD Balance d. Outstanding Bills 	<p>A report was given with updated budget information through March 2016.</p>

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		<p><u>Other:</u> Executive Director to research the steps that need to be taken to hire a second full-time employee for the office. Both the budget office and personnel will be contacted to gather information.</p>	
New Business		<p><u>Committee meeting schedule:</u> Discussion ensued about changing committee meetings to be scheduled prior to the board meetings. Executive Director to inform committee members if there is a need for a meeting each month.</p>	<p>Cynthia Knapp made a recommendation to change committee meetings to noon and maintain Board meeting at 1 pm. Steve Wells seconded. Recommendation passed.</p>
Future meetings		<p>May 11, 2016</p> <p><i>All meetings are scheduled to start at 1:00 p.m. and are held at the KBMIRT office: 42 Fountain Place, Frankfort</i></p>	
Meeting adjourned			<p>Motion to adjourn was made by Andrea Cornuelle. Seconded by Cynthia Knapp. Meeting adjourned at 3:36 pm.</p>